

# ***NIRMALA CONVENT SR. SEC. SCHOOL, KATHGODAM***

## ***PROCEDURE TO MAKE FEES PAYMENT***

### **❖ PROCEDURE FOR ONLINE FEES PAYMENT THROUGH WEBSITE:**

You can check the Fee structure by entering the Admission Number of your ward. The Procedure for the Online Payment is as follows:

1. Login to the school website [www.nirmalaconventkgm.com](http://www.nirmalaconventkgm.com).
2. Click on the [Fees tab](#) on the main menu.
3. Click on [Online Fee Payment](#), Enter the Admission Number, click on ‘[Show Fee structure](#)’ tab and click on [Online Fee Payment](#) for respective category (Classes NURSERY, LKG & UKG / I to XII).
4. Enter Admission Number and Mobile Number, click on the [next step](#).
5. Check Personal Information, enter your Email ID and click on [next step](#).
6. Tick the check box and go next.
7. Confirm details and click on [Pay Now](#) Button.
8. Select mode of Payment (Debit card/Credit card/Net banking), enter details, click [Pay Now](#) button.
9. Wait for the completion of the process to generate the receipt.

Principal

Nirmala Convent Sr. Sec. School,  
Kathgodam