NIRMALA CONVENT SR. SEC. SCHOOL, KATHGODAM

(For classes Nursery – XII)

❖ **PROCEDURE FOR ONLINE FEES PAYMENT THROUGH WEBSITE:**

You can check the Fee structure by entering the Admission Number of your ward

1. Login to the school website www.nimalaconventkgm.com
2. Click on the *Fees* tab on the main menu.
3. Click on *Online Fee Payment*, Enter the Admission number and click on '**Submit**' and click on **Online Fee Payment** for respective category (Classes Nursery, LKG & UKG) (Classes I to XII).
4. Enter Admission Number, Registered Mobile Number and select "School Fees" and click on '**Click Here to Login'**.
5. Check Personal Information. enter your Email ID and tick the check box of the corresponding INSATLLMENT (multiple selections can be done) and click on '**Pay now'**.
6. Select mode of Payment (Debit card/ Credit card/Net banking/UPI), enter details, click on 'make payment button'.
7. Wait for the completion of the process to generate the receipt and click '**Print Receipt'**